

## **CATECHIST AIDE JOB DESCRIPTION**

**JOB TITLE:** Catechist Aide for the St. John the Baptist Parish Religious Education Program

**JOB DESCRIPTION:**

\*Sharing in the mission work of the church by walking in faith and sharing the faith

\*Assisting the lead catechist teach the Good News with the elementary, junior high and high school age children and build

community with their families

**REPORTS TO:** Coordinator of Religious Education (CRE)

**DUTIES:**

\*Communicate with the catechist you are working with prior to the class session so you know what you will be responsible for during that class session.

\*Be prepared and prompt (6:30 pm) for weekly classes and/or programs

\*Maintain presence before & after classes to support, assist, communicate with other catechists and parents

\*Cooperate with the rest of the Catechetical Team in facilitating special events

**TIME REQUIRED:**

\*Preparation time: 1 hour

\*Class time: 1.5 hours (15-20 minutes before, 60 minutes with the class and possibly 10-15 minutes after dismissal)

\*Additional seasonal/sacramental preparation (Advent, Christmas, Easter, end of year)

\*Meeting time: 1 hour quarterly for catechist meeting

**LENGTH OF COMMITMENT:** at least one year

**IN-SERVICE TRAINING PROVIDED:**

\*Meetings with the CRE for guidance, direction and support

\*Mandatory attendance at Archdiocesan Child Protection Workshop

**QUALIFICATIONS AND SPECIAL SKILLS:**

- \*Love of the Lord and love of children
- \*Willingness to share faith and nurture the children's faith
- \*Be in communion with the Catholic Church
- \*Teaching experience is helpful, but not mandatory
- \*Willingness to work on a team and collaborate for the good of the community

**BENEFITS OF INVOLVEMENT:**

- \*Gain a sense of fulfillment in serving the community
- \*A sense of accomplishment
- \*Growing and learning and becoming personally enriched
- \*A sense of true joy in serving the Lord and helping others know God (bringing about the reign of God)
- \*Become more familiar with the community through increased involvement
- \*Enjoy being recognized on Catechetical Sunday

**FOR MORE INFORMATION:** Contact Chris Wibbenmeyer, Coordinator of Religious Education at (567) 279-1430 or [wibbenmeyerchris@gmail.com](mailto:wibbenmeyerchris@gmail.com)